



## **Becoming a Mentor Checklist**

### **Step 1 - Complete Mentor Application**

**Step 2- Call (530) 244-7194 to schedule a time to drop off the application and required documents. Bring the following documents with you to Youth Options Shasta (YVPC) at 1700 Pine Street Ste. 250, Redding, CA 96001 2<sup>nd</sup> Floor of the US Bank building**

- **Copy of Driver's License**
- **Copy of Auto Insurance**
- **Copy of your Mentor Application**
- **Include a check made out to YVPC for \$40.00**

**Step 3 - Complete fingerprinting process at the following location:**

- **Redding Police Department, 777 Cypress (west side of building)**  
**No appointment necessary. Hours of operation are Tuesday-Thursday 10am-4pm (remind them that the rolling fee is waived for YVPC)**

**Step 4 – Return completed and signed Live Scan via email/fax or in person. You will be contacted once the background check is completed.**

**Please contact us with any questions.**

**Phone: 530-244-7194, Fax: 530-244-4150 or [Info@YOShasta.org](mailto:Info@YOShasta.org)**

**\*\*Note our office hours are Monday-Thursday, 9am-5pm by appointment only.**